

Chalvington with Ripe

Parish Clerk – Sam Adeniji

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Dear Councillors,

You are duly summoned to the Annual Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 15th May 2023 commencing at 6pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU and will be temporarily adjourned for the Annual Parish Meeting that will commence at 6.05pm.

Members of the public are welcome to attend this meeting and speak for a maximum of two minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f). The period of time designated for public participation at a meeting in accordance with standing orders 2(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.

Sam Adeniji

9th May 2023

Clerk to the Council & Responsible Finance Officer

AGENDA

50. **Election of Chair:** To elect a Chair for the 2023/24 Council year
51. **Election of Vice-Chair:** To elect a Vice-chair for the 2023/24 Council year
52. **Attendance and Apologies for Absence**
53. **To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation:** To receive any declarations of interests from Members in respect to items on the agenda
54. **Motion to adjourn the meeting for Annual meeting of the Parish.**

Meeting adjourned for Annual meeting of the Parish (those provided in writing 5 working days in advance of the meeting).

55. **Approval of the Minutes of the Ordinary Council Meeting of the Parish Council held on 4th April 2023.**
56. **Matters Arising from Item 55** (For information only).
57. **Public Session** - The Public may speak on any item on the agenda for up to 2 minutes at the Chair's discretion.
58. **East Sussex County Councillor Report and Wealden District Councillor Report.**
59. **To discuss and agree Committee Membership** - Complaints Committee, Planning Committee and F&GP.
60. **To discuss and agree representatives on outside bodies** - Police Liaison Meetings, Emergency Co-ordinator, Wealden District Association of Local Councils, Tree Warden, ESALC AGM, Parish Planning Panel, Hayton Baker Hall Trustees, A27 bypass and Community Buses.
61. **To discuss and agree policies and standards** - Standing orders, Financial Regulations, Code of Conduct and all other policies and procedures.
62. **To discuss and approve steps and expenditure on a CWRPC Emergency Plan.** – Report 2023/6
63. **Planning.**
 - a) **Applications.**
 - **None**
 - b) **Planning applications refused, approved, referred, withdrawn or appeals.**
 - **APPROVED** - **WD/2023/0403/F** – Installation of 43 M2 Domestic Ground Mounted Solar Array - MEADOW COTTAGE, POUNDFIELD ROAD, CHALVINGTON, BN27 3TH.
 - **APPROVED** - **WD/2023/0339/F/** – Conversion of Detached Garage into residential family annex – OXSPRING, POUNDFIELD ROAD, CHALVINGTON, BN27
 - **REFUSED** - **WD/2023/0714/F** – Single storey side and rear extension, 1 CHURCH LANE COTTAGES, CHURCH LANE, RIPE, BN8
64. **Other planning matters** - To discuss or note any other planning matters brought to the attention of the Parish Council.
65. **Highways, footpaths and rights of way.**
66. **Financial matters** –
 - a. Authorisation of payment of accounts.

- b. Consider report 2023/1 presenting Full Council with a donation request for the Village Music Festival
 - c. RESOLUTION to approve all Councillors to be included as signatories on all Bank accounts and bank mandate.
 - d. Formalise a change of address and named point of contact for Bank accounts.
 - e. Consider report 2023/2 authorising the reallocation of unspent Election Budget to Training and earmarked reserves
 - f. Consider report 2023/3 approving the appointment of Mulberry & Co as the new Internal Auditor
 - g. Consider report 2023/4 updating Full Council on the insurance arrangements for 2023 - 24
- 67. Dates of next meeting** - The next Ordinary Parish Meeting will be held on 5th June 2023 commencing 7pm at the Hayton Baker Hall.

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.