



Chalvington with Ripe



Parish Clerk – Sam Adeniji **Email:** chalvingtonwithripeclerk@gmail.com **Phone:** 07767405562
Address – Meadow Cottage, Chalvington, Hailsham, East Sussex BN27 3TH

Dear Councillors,

You are duly summoned to the Ordinary Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 07 October 2024 at 7pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU. Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).

Sam Adeniji

Sam Adeniji

2nd October 2024

Clerk to the Council

148. **Attendance and Apologies for Absence**
149. **To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation:** To receive any declarations of interest from Members with respect to items on the agenda
150. **Approval of the Minutes of the Ordinary Meeting of the Parish Council held on the 2nd of September 2024.**
151. **Election of Vice Chair:** To elect a Vice Chair for the remainder of the 2024/25 Council year
152. **Co-option of New Council Member:** To co-opt Mary Lonsdale-Cleeve as a Member of the Parish council until the next Council elections.
153. **Public Session** – The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion.
154. **Report of the Member of Parliament:** - To resolve to note the report from the MP
155. **Report of the County Councillor** - To resolve to note the report from the ESCC Councillor
156. **Report of the District Councillor** - To resolve to note the report from the WDC Councillor
157. **Planning.**
 - a) **Applications.**
 - **WD/2024/2173/LB - Old Rectory, Church Lane, Ripe, BN8 6AU** - Replacement Of Cracked Courtyard Surface And Introduction Of One New Downpipe Within The Courtyard.
 - **WD/2024/1955/F - Little Meadow Stud, Church Lane, Chalvington, BN27 3TE** - Erection Of Detached Garage With Annexe Above
 - **WD/2024/1968/F - Ivy Cottage, Mill Lane, Ripe, BN8 6AX** - Conversion Or Redundant Barn To Create 1 Bedroom Holiday Let. Small Side Extension To Provide Kitchen.
 - **WD/2024/1868/F - Church Farm, Church Lane, Ripe, BN8 6AU** - Single Storey Side Extension And Rear Dormer
 - **WD/2024/0936/F - Westlyn, Poundfield Road, Chalvington, BN27 3TQ** - Subdivision And Extension Of An Existing Dwelling To Form A Pair Of Semi-Detached Dwellings, With Associated Landscaping.
 - b) **Planning applications refused, approved, referred, withdrawn or appeals.**
 - **ARROVED** - **WD/2024/1784/F - Deanland Business Park, Glyndebourne Productions Ltd, Deanland Road, Golden Cross, Chiddingly, BN27 3RP** - Installation Of An 82kw Solar Photovoltaic System On The Southern Roof Slope Of Part Of Deanland Business Park
158. **Other planning matters** - To discuss or note any other planning matters brought to the attention of the Parish Council.
159. **VE Day 80** - To consider an invitation to participate in celebrating the 80th Anniversary of VE Day on the 8th of May 2025 (see report 159). All the information regarding VE Day 80 can be viewed and downloaded from the VE Day 80 website - www.VEday80.org.uk
160. **Gov.uk domain** – To consider the offer of gov.uk domain from Hugfox. See report 160
161. **Asset of Community Value** – To consider a request from a resident that the Parish Council consider listing the Yew Tree Inn in Chalvington as an Asset of Community Value. An ACV means that the asset cannot be sold without first offering the community a chance to bid. A moratorium of six months gives the community time to prepare a bid.
162. **Highways, footpaths and rights of way.**

- 163. Update on The Community Field** - To note any update on the Community Field initiative.
- 164. Financial matters –**
- a. To note the bank reconciliation statement and Budget Monitoring Report for Month 6
 - b. Authorisation of payment of account: - To approve the payment schedule.
 - c. Note the report outlining the budget/expenditure to date report.
 - d. To note the confirmation of the notification of exempt status for the year ended 31 March 2024 from the External Auditors PKF Littlejohn LLP (see Report 164)
- 165. Correspondence** - To discuss any written correspondence received, and to consider further action but no decision can be made.
- 166. Urgent Items** – Urgent items not on the agenda which the Chair thinks should be considered as a matter of urgency but no decision can be made.
- 167. Dates of next meeting** - The next Ordinary Parish Meeting will be held on 4th November 2024 commencing at 7pm at the Hayton Baker Hall.

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.

All reports are published on our website and available to be downloaded

EXTREMELY IMPORTANT PLEASE

Dear previous participants,

RE: VE DAY 80 - BEACONS & LAMP LIGHTS OF PEACE - 9.30PM - 8TH MAY 2025

We hope you have enjoyed the summer, and you and your colleagues have been able to find time to have a well earned break too.

Following on from our previous communication with you, encouraging your involvement in VE Day 80 - 8th May 2025, in a similar successful way to what you undertook in D-Day 80 - 6th June 2024, I would like to take this important opportunity to confirm the following please.

All the information regarding VE Day 80 can be viewed and downloaded from the VE Day 80 website - www.VEday80.org.uk

(1) IMPORTANT: If you have already registered your involvement in VE Day 80 by lighting a Beacon or your Lamp Light of Peace 9.30pm - 8th May 2025, please be kind enough to ignore this email.

(2) However, and most importantly please, if you have NOT registered your participation in these two aspect of VE Day 80 - 8th May 2025, and intend to take part, please be kind enough to confirm the following, providing us with the information requested below, at your earliest convenience.

NAME OF COUNTRY:

Name of County:

Name of City, Town or Parish:

Name of Organisation:

Name of Contact:

Email:

Lighting a Beacon - YES/NO:

Lighting a Lamp Light of Peace - YES/NO:

Raising a VE Day 80 Flag - YES/NO:

Public or Private event:

On receipt of the above information, we will undertake the following with you.

(A) CERTIFICATE OF GRATEFUL RECOGNITION: Send you your Certificate enabling you to download, print, frame and display it as a permanent reminder of your participation in the 80th Anniversary of VE Day on 8th May 2025.

(B) VE DAY 80 PRESS RELEASE: Send you the VE Day 80 Press Release, enabling you to personalise it before you send it to all areas of your local media asap - TV, Radio, Newsprint and on social media too, providing them with early confirmation your involvement in VE Day 80. (We will send you a further release for your use nearer the time next year).

(C) VE DAY 80 WEBSITE: We will list the name of your organisation on the VE Day 80 website nearer the time - www.VEday80.org.uk.

(D) I VOW TO THEE MY COUNTRY: I also have extreme pleasure in attaching the information regarding the playing and singing of this wonderful and uplifting British patriotic hymn which we would like all those taking part in VE Day 80 at 9.30pm on 8th May 2025, and indeed the whole Nation, to stop what they are doing, and sing and play this hymn, in 'tribute' to those many millions that paid the ultimate sacrifice, fighting for the freedom we all enjoy today, bringing the peoples, families and communities together at this unique and special moment in time next year, as part of VE Day 80.

(E) RINGING OUT IN CELEBRATION: We would be grateful if you would encourage your local Cathedral or Church to ring their Bells at 6.30pm on 8th May 2025, in celebration of 80 years of peace, asking them to confirm their involvement with us too.

They may wish to involve their Choir in the singing of 'I Vow To Thee My Country' too.

We do hope therefore, that you will support this 80th Anniversary of VE Day by taking part in a similar and successful way you kindly undertook for D-Day 80, and look forward to hearing from you at your earliest convenience please.

(I am available from 7am through to 9pm six days a week - excluding Sundays, so please do not hesitate to contact me should you require and assistance or information)

My warmest regards to you as always,

Dear Sam,

RE: VE DAY 80 - 8TH MAY 202

Further to my previous emails to you concerning VE Day 80 - 8th May 2025, encouraging you to participate in this important 80th Anniversary event by lighting a Beacon in a similar way to what you undertook for D-Day 80 - 6th June

2024, I have pleasure in confirming the following activities for you to kindly consider, as part of the VE Day 80 Celebrations/Commemorations for next year.

(1) I VOW TO THEE MY COUNTRY (SEE VE DAY 80 WEBSITE - www.VEday80.org.uk): We are

encouraging all those taking part in VE Day 80, and indeed, the whole country, to come together at 9.30pm as the Beacons and Lamp Lights of Peace are being lit, by playing and singing the wonderful, uplifting British Hymn - 'I Vow To Thee My Country', bringing the peoples, families and communities of our great Nation together at this one special moment in time in celebration/commemoration of the 80 years of peace that so many members of our local communities fought for so many years ago. (You may even wish to involve local Brass, School or other Bands, as well as Community, Church and School Choirs etc). **(2) VE DAY 80**

THEATRE SHOWS (SEE VE DAY 80 WEBSITE): You will see that we are also encouraging

those Cities, Towns and Villages that have theatres and theatre groups, along with schools and colleges too, to undertake a unique and special Theatre show on 8th May 2025, involving their local community in this aspect of the celebrations/commemorations next year, having a lot of fun in the development and the staging of it. **(3) RINGING OUT IN CELEBRATION OF 80 YEARS OF PEACE (SEE VE DAY 80 WEBSITE TO VIEW MESSAGE FROM CENTRAL COUNCIL OF BELL RINGERS):** Please invite your local Cathedral or Church to take part by ringing their Bells at 6.30pm on 8th May 2025, pointing them to the VE Day 80 website, and request they register their involvement direct to brunopeek@mac.com, should they wish to participate.

We would therefore, be extremely grateful, if at your earliest convenience, you kindly discuss the above with your council members, church, and other potential participants, providing the

following please, should you plan to participate.

Name of County:

Name of City/Town/Parish:

Name of Organisation:

Name of Contact:

Email:

Telephone:

Lighting a Beacon - YES/NO:

Lighting a Lamp Light of Peace - YES/NO:

Name of Theatre Group:

Public or Private:

My warmest regards as always,



Chalvington with Ripe



Parish Clerk – Sam Adeniji **Email:** chalvingtonwithripeclerk@gmail.com **Phone:** 07767405562
Address – Meadow Cottage, Chalvington, Hailsham, East Sussex BN27 3TH

Consider the offer of .gov.uk domain from Hugfox

Summary of Email from Internet Provider

We have received an update from our internet provider, HugoFox, regarding the availability of .gov.uk domains and email accounts for Parish Councils. Key points from their communication include:

1. **Certification:** HugoFox is now Nominet .gov.uk certified, allowing them to offer free .gov.uk domains and email services for Parish Councils, including setup and maintenance.
2. **Grant Eligibility:** The Government is giving Town and Parish Council £100 towards the cost of migrating to a .gov.uk domain. The parish is eligible for a £100 grant from the Central Digital and Data Office (CDDO) to cover the first year of email services. This reduces the cost for a package of 5 email accounts to only £19.99 after the grant.
3. **Email Package Pricing:**
 - 5 accounts: £9.99 + VAT/month
 - 10 accounts: £17.49 + VAT/month
 - 15 accounts: £24.99 + VAT/month
 - 20 accounts: £32.49 + VAT/month
 - 25 accounts: £39.99 + VAT/month
4. **Features of the Email Accounts:**
 - 10 GB of storage per account
 - Unlimited support from the HugoFox team
 - Compatibility with major email providers

Benefits of Migrating to a .gov.uk Domain

1. **Professionalism and Trust:** Using a .gov.uk email address enhances the credibility of our communications, establishing greater trust with residents and stakeholders.
2. **Ease of Management:** The migration allows for efficient management of email accounts. We can easily add or remove councillors from the system as they join or leave the council, avoiding the cumbersome process of resetting passwords.
3. **Security Compliance:** A .gov.uk domain ensures compliance with government guidelines, which may be increasingly important in a digital-first governance landscape.
4. **Cost-Effective Solution:** With the available grant, the financial burden of transitioning to a .gov.uk email system is significantly reduced.

5. Support and Maintenance: HugoFox will manage all aspects of domain and email setup, freeing up our time and resources.

Projected Costs

1. Initial Year: After applying the £100 grant, the cost for 10 email accounts will be £17.49 + VAT per month, totaling approximately £209.88 for the year.
2. -Ongoing Yearly Cost: Following the first year, the cost for 10 email accounts will revert to £17.49 + VAT per month.



Sam Adeniji - CWRPC Clerk <chalvingtonwithripeclerk@gmail.com>

Data logged – notification of exempt status

1 message

SBA <SBA@pkf-l.com>

2 September 2024 at 14:40

To: "chalvingtonwithripeclerk@gmail.com" <chalvingtonwithripeclerk@gmail.com>

Dear Sam Adeniji,

ES0018: Receipt of documents – notification of exempt status, 2024

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2024 submitted to us for Chalvington With Ripe Parish Council. By notifying us that Chalvington With Ripe Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with the fee scales set by Smaller Authorities' Audit Appointments Limited which are available to view [here](#).

Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees.

Kind regards,

SBA Team

For and on behalf of PKF Littlejohn LLP

T +44 (0) 20 7516 2200

sba@pkf-l.com

For and on behalf of

PKF Littlejohn LLP

15 Westferry Circus

London E14 4HD

United Kingdom

www.pkf-l.com

Tel: +44(0)20 7516 2200



PKF Littlejohn LLP, Chartered Accountants

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